

WORKS DEPARTMENT

TENDER NOTICE FOR HIRING OF BUS SERVICE

Ref. No. **WD/3T-1/420**

Date : June 22, 2017

Sealed quotations are being invited from Bus owners/operators having valid license and PAN for service of two no 56 seater bus in Kalyani University for transporting students, staff from Kalyani Main station to University and back on a regular basis on all working days.

Last date of submission of quotation is 28.06.2017. with Rs. 1000/- earnest money payable in Demand draft in favour of University of Kalyani, payable at Kalyani.

Terms & Conditions

1. Monthly hire charge of the two buses shall be quoted per month
2. Copy of documents of buses should be submitted along with quotation
3. Cost of diesel & lubricants shall be paid by you.
4. The bus owner will have to bear the driver's & helper's remuneration, repairs & maintenance and all other incidental expenditure.
5. The driver and helper of the bus must be polite, obedient and the driver must have valid licence. They will have no connection with the University service and their service will not be considered as on 'duty' of the University like other employees of the University. In case of change of driver of the car, prior intimation should be given in writing to the concerned SAE of the Kalyani University.
6. Bill in triplicate will have to be submitted within 1st week of the following month to the University Engineer, K.U. Payment will be made after statutory deduction through A/C payee cheque.
7. The helper of the bus should collect coupons from students, teachers & employees of University of Kalyani before boarding in the bus and record the number of a passenger in each trip in a note book. He should deposit all collected coupons of the day on the following working day to SAE .
8. The bus will remain at the disposal of SAE , looking after the vehicles for University duty from 09-45 A.M. to 17-45 P.M. for all working days of University.
9. In case of breakdown /fault, the bus owner will have to make alternative arrangement for a bus at his own cost.
10. The contract shall be valid for one year w.e.f. 01.07.2017. This may be terminated by a notice of two month on either side, without showing any reason.
11. The extension of the term depends on satisfactory performance.
12. Bus No:-1 will make five(5) trips between Kalyani main station to University Administrative Building, three(3) trips starting from 9-50 A.M. from Kalyani main station to University and two(2) trips in afternoon from University Administrative Building to Kalyani main station, among which two trip will be via B.T.College.

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13. Bus No:-2 will make three(3) trips between Kalyani main station to University Administrative Building. Two(2) trips starting from 10-10 A.M. from Kalyani main station to University and one(1) trip in afternoon from University Administrative Building to Kalyani main station, among which two trip will be via B.T.College

14. The buses should not be garaged in University overnight. After duty is over the owner should keep the buses in his custody. University will be not liable for any loss & damage of the buses.

15. University will have the right to change the terms and conditions, if required.

Sd/-
University Engineer