



DEPARTMENT OF FOLKLORE

University of Kalyani

PROPOSED COURSE CURRICULA OF M.Phil IN FOLKLORE

(M.Phil Degree Programme under Semester System)

*As Recommended by
The Departmental Committee in Folklore
in the Meeting held on August 19, 2014*

OPERATIONAL ASPECTS

Preamble:

M. Phil Degree is considered as the first Research Degree whose components shall include course work as well as research work leading to Dissertation. This programme intends to provide opportunities to individuals to take up research work with an equal emphasis on the course work which includes research methodology, cognate subject/s and field of research besides Dissertation. The M.Phil programme in Folklore will be treated as full-time basis. Department of Folklore of University of Kalyani proposes to offer this course/programme as per the approved Regulations of the University Grants Commission of its Regulations governing the M.Phil Programme in the Official Gazette of the Union Government of India (Gazette of India, July 11, 2009) and the Kalyani University Regulations for M.Phil and Doctoral Degrees.

Course Duration: Two Semesters (One Year)

Course Mode: Regular

Eligibility to Apply for Admission to M.Phil Programme:

Any candidates including foreign students (sponsored by their embassies) who have obtained a Post-Graduate Degree in Folklore and other subjects of Humanities, Social Science and Fine Arts (M.A. / M.Sc. / M. Mus / M. Fine in Folklore, Bengali, Sanskrit, Hindi, Santali, English, Comparative Literature, Linguistics, History, Sociology, Tribal Studies, Culture Studies, Indigenous Culture Studies, Political Science, Philosophy, Psychology, Economics, Anthropology, Geography, Archeology, Museology, Tourism, Journalism & Mass Communication, Women Studies, Dance, Drama, Vocal Music, Folk Music, Rabindra Sangit, Painting, Sculpture, Applied Art, Graphics and History of Art) from a recognized University securing not less than 55% marks at the Post-Graduate Degree shall be eligible to apply for the M.Phil Degree Programme.

Intake:

Total number of intake capacity is 20 (Twenty). Reservation of seats as per Government Rules. Each Research Supervisor shall guide not more than five candidates (including guiding the candidates who have registered for M.Phil Degree in other universities; of course,

acceptance of guideship of other universities shall be with the permission of this University) at a time.

Notification of Vacant Seats:

While inviting applications for M.Phil programme (which shall normally be in the month of August- September every year), the University shall notify availability of vacant seats through its website and press release.

Submission of Applications and their Processing:

Applications by the eligible and interested candidates shall be submitted as follows, Submission of application to the Head of the Department (in response to University Notification inviting applications for M.Phil Programme) for Admission Test (which shall be conducted by the Department).

The Head of the Department, with the help of the Departmental Admission Committee (DAC) shall arrange for (a) scrutiny of applications – eligibility, the applicants who are eligible for exemption from admission test, etc, (b) conducting the admission test and evaluation – get the question papers set from the Departmental Admission Committee, conduct the test, get the answer scripts valued by the Departmental Admission Committee, (c) preparing the consolidated list of applicants, and (d) allotment of successful candidates to the Research Supervisors, Upon successful completion of the admission test, the successful candidates (including those who are exempted from admission test) shall submit another application along with the Research Outline (to the Head of the Department) for registration for M.Phil programme after paying the requisite fee to the University, The Head of the Department shall send the applications received for registration to the Controller of Examinations of the University after approval of the Departmental Committee (DC). After the completion of the course work, the successful candidates shall start the work on their M.Phil Dissertation.

Admission Test:

Admission test of 100 will have two components: (1) 60 marks for the written test (2) 40 marks for the interview. Nature of questions of written test: Objective type and multiple choice types. Syllabus for admission test: Research Methodology and cognate subject/s of the Department conducting the admission test. However, the Departmental Research Committee shall prepare the course inputs for the admission test. Number of Questions: 30 each carrying 2 marks – 20% of the questions shall be from Research Methodology and the remaining 80% from the cognate subjects. Duration of admission test: 60 minutes. However, the minimum for pass in the admission test shall be 50% of the total marks for which the test is conducted with a relaxation of 5% to SC/ST/OBC/Physically Challenged candidates (i.e., minimum is 45%).

All the applicants who possess at least the minimum percentage of marks at their P. G. Degree shall appear for the Admission Test,

However, (a) foreign students, (b) candidates who have passed the NET/SET (UGC/UGC-CSIR National Eligibility Test for Junior Research Fellowship)/GATE, and (d) Project Fellows (who are selected through a defined process in any research project sanctioned and funded to any teacher of the Department by UGC or by any agency of the Government of India or that of foreign countries) shall be eligible for exemption from the written Test of admission test.

The syllabus for the written test, etc pertaining to the written test and evaluation shall be decided by the Departmental Admission Committee (DAC).

Preparation of Merit List of Successful Candidates:

All successful candidates in the written test as well as the candidates exempted from that will be interviewed by the concerned DAC. After completion of interview, a merit list (including waiting list) of the candidates shall be prepared by the DAC that will give due weightage to academic achievements and interview performance of the candidates and take full cognize of reservation policy of Central and State government. The Names appeared in the Consolidated Merit List shall be considered for the present vacancies and also for the vacancies arising till the next notification (inviting applications for M.Phil Programme).

Allotment of Research Supervisor:

After the finalization of Consolidated Merit List, the chairperson of the P.G. Department shall convene a meeting of the Departmental Committee and allot the candidates to the Research Supervisors based on the merit list, specialization stream of the candidate and the Research Supervisor, and the willingness of both the Supervisor and the Candidate.

Research Outline:

Every selected candidate shall, in consultation with the Research Supervisor, prepare the Research Outline and submit it to the Head of the Department who in turn shall arrange for the meeting of Departmental Committee (DC). This is mandatory for all the selected candidates including those who are exempted from the entrance test.

The candidate shall prepare the Research Outline defining clearly the objectives, conceptual framework, methodology, expected results and their implications, filling up of the gaps in existing knowledge and its socio-economic/scientific relevance, etc. The candidate shall prepare a brief technical report comprising the above and literature survey, work plan and the relevance of the proposed research.

The Departmental Committee shall assess the preparedness of the candidate to take up the proposed research work and recommend to the Vice-Chancellor through the Controller of Examinations for its approval. However, the Committee is empowered to suggest changes, if necessary, in the title/scope/methodology of the research topic in consultation with the Supervisor.

If the proposal of the candidate is not satisfactory, the Departmental Committee shall give only one more chance to the candidate to prepare the Research Outline again within one month from the date of the first meeting of Departmental Committee. All the applications which are cleared and recommended by the Departmental Committee for registration shall be sent to the Controller of Examinations for obtaining the approval. The Departmental Committee shall scrutinize the research outlines/proposals, and accord its approval or otherwise. If the Committee is not satisfied with the title/synopsis of the research work, it shall return the proposal with its suggestions. On the receipt of research outlines/proposals approved by the Departmental Committee, the Head of the Department shall issue the Provisional Registration Certificates (effective from the date of approval by the DC) and forward the applications and the approved Research Outlines to the University for confirmation of Registration. The University, in its notification, shall specify the effective date (which shall be the date of approval by the DC), whether the candidate is a part-timer or full-timer, etc besides other details, and all the candidates who are given registration should take up and complete the prescribed course work successfully.

Structure of M.Phil Programme - Course Work and Dissertation:

After registration, all the registered candidates shall have to take up the course work in the Department for a period of first six months, and this is compulsory. The course work for M.Phil programme shall comprise of four courses viz., **Course – I: Research Methodology, Course – II: Cognate Subject/s, Course – III: Special Study** and **Course IV: Dissertation**. Each Course shall have 48 contact hours – Classes for Courses – I and II shall be arranged by the Head of the Department, and that of Course – III by the concerned Research Supervisor. Candidates shall attend at least 75% of the classes in each course to be eligible to appear for the examination. Candidates who could not attend at least 75% of the classes in each of the courses shall not be eligible to appear for the examination, and they shall attend the class work with the next batch.

Structure of M.Phil Programme:

Internal Assessment Marks of the course work shall be awarded by the course teacher based on (a) Assignments and Tests: **10 marks** & (b) Review of Literature/Seminar: **15 marks**. In case of any written appeal by the candidate to the Head of the Department for a review of the internal assessment marks awarded to him by the course-teacher, and if the appeal is sufficiently substantiated by the valid grounds, the appeal shall be referred to the Departmental Committee which shall have the power to review and revise, if found necessary, the marks awarded by the course-teacher.

Examination and Evaluation of Answer Scripts:

There shall be a panel of examiners prepared and approved by the Departmental Committee,

- a) The chairperson of the DC shall get the requisite number of question papers set, get them approved by DC. The Head of the Department shall conduct the examination for all the candidates,
- b) There shall be course-end examination of three-hour duration (for **75 marks** per course). Each answer script of the course-end examination shall be evaluated by two examiners (preferably, one internal course-teacher and another external). The marks awarded to the answer script shall be the average of these two evaluations, and
- c) If the difference in the marks between two evaluations exceeds 20% of the maximum marks, such a script shall be referred to, and evaluated by, a third external examiner. The marks awarded to that script shall be the average of two nearer marks out of three evaluations.

Submission of Dissertation

Subject to the maximum period for submission of Dissertation as per Rules every candidate, shall one month prior to the probable date of submission of Dissertation, submit an application along with 7 (Seven) copies of synopsis of the Dissertation through the supervisor to the Head of Department for permission to submit the Dissertation who shall arrange to place it before the meeting of the Departmental Research Committee,

- a) Further, the candidate who has submitted application for permission to submit Dissertation shall undergo pre-submission lecture before DC to show his/her preparedness to submit the Dissertation,
- b) Considering the work of the candidate, and his/her satisfactory performance at the pre-submission colloquium, DC shall permit the candidate to submit the Dissertation,

c) However, if the Committee is not satisfied with the work of the candidate, it can, in consultation with the Research Supervisor, recommend for improvements. In this type of situation, the candidate shall appear for pre-submission lecture again before the DC within one month,

d) After the approval by the DC, the Head of the Department shall write to the Vice-Chancellor of the University through the Controller of Examinations for approval of the Panel of Examiners.

Thereafter, the Controller of Examinations shall proceed to constitute the Board of Adjudicators with the approval of the Vice-chancellor, and

e) Every candidate shall, not later than one month, after obtaining permission from the DC shall submit four copies of Dissertation along with a soft copy to the Controller of Examinations through the supervisor and the chairperson of the Department concerned. The candidate shall also pay the prescribed submission/adjudication/evaluation fee, and produce "No Due Certificates" from the Head of the Department, University Librarian and Hostel Provost.

Evaluation and Adjudication of rejection M.Phil Dissertation:

For the evaluation of M.Phil Dissertation, there shall be a Board of Examiners consisting of the Research Supervisor as the chairperson and one external member to be chosen by the Vice-chancellor from a panel of four examiners (within the state and/or country) prepared and approved by the Departmental Committee,

a) The panel of examiners shall include only experts in the concerned research field who possess Ph.D in the concerned discipline/subject and have evidence of research experience in the research area of Dissertation,

b) Each examiner appointed to evaluate and adjudicate the Dissertation shall send both the marks statement and a brief report to the Controller of Examinations, within one month from the date of receipt of the Dissertation. This Dissertation shall be valued for 250 marks, and

c) The marks awarded to Dissertation shall be the average of these two evaluations. However, if the difference in marks between two evaluations exceeds 20% of the maximum marks, such a Dissertation shall be evaluated by a third external examiner to be chosen by the Vice- chancellor from out the Panel of Examiners submitted earlier. The marks awarded to that Dissertation shall be the average of two nearer marks out of three evaluations.

d) The panel of Examiners shall also evaluate the dissertation of every candidate from various angles and point out the defects, inadequacies and also from the point of view of its originality and fairness, and if they are not satisfied with the dissertation, the can suitable advise the candidate to improve the contents of the dissertation and may also reject it if not found suitable.

Open Viva-voce Examination:

On the receipt of the marks lists of Dissertation, an open viva-voce examination shall be conducted on any working day by the same DC which evaluated the Dissertation,

a) Besides the above, the Controller of Examinations shall invite the Dean of the Faculty of Arts & Commerce, and Head of the Department, and send a circular to all Faculty Members, Research Scholars and Students of the Department to attend the open viva-voce examination,

- b) The Viva-voce examination shall primarily be designed to test the understanding of the candidate on the subject matter of the Dissertation including the methodology employed and the competence in the field of study, and
- c) The Committee shall assess the performance of the candidate for a maximum of 50 marks and award the marks.

Declaration of Result:

The result of a M.Phil candidate shall be declared considering the total marks secured in the written examination of the course work and their internal assessment marks, dissertation and viva-voce put together subject to the minimum pass marks in each of the courses, Dissertation and viva-voce,

- a) Minimum for pass in each of the three courses (course work) shall be 50% considering both the internal assessment marks and course-end examination, out of which at least 40% shall be from the course-end examination. Even in the case of each of Dissertation and viva-voce, the candidate shall secure at least 50% marks,
- b) Failed candidates shall be allowed to take only one more examination within three months from the first examination (including Dissertation and Viva-voce). If the candidate fails even after the improvement examination, his/her registration shall be cancelled, and
- c) The successful candidates shall be categorized, as below, based on the overall percentage of marks secured by them in their M.Phil Programme,

Overall Percentage of Marks Secured Result

≥ 75 First Class with Distinction

≥ 60 < 75 First Class

≥ 50 < 60 Second Class

< 50 Fail

Validity Period of Registration:

Every full timer shall take one year the date of registration to complete the course work (successfully), and to prepare and submit his/her Dissertation,

- a) During the first six months, the candidates (on full time basis) shall devote for the course work and in the next six months, to prepare and submit the Dissertation after 11 months but before the completion of 12 months from the date of registration.
- d) In exceptional cases, extension beyond the above period may be granted by the Vice-chancellor on the recommendation of the Departmental Committee and the Research Supervisor for justifiable reasons for a maximum period of one year (six months at a time) for the preparation and submission of Dissertation.

Change of Research Supervisor

Generally, change of Research Supervisor shall not be entertained and permitted, However, under extraordinary circumstances such as death or disability on health ground of the supervisor, or in the case of any conflict/strained relationship between the candidate and the Research Supervisor, the change of Research Supervisor shall be permitted by the University at the request of the Candidate and/or Research Supervisor based on the recommendation of the Departmental Council.

Time Frame:

To ensure timely completion of work at different stages/levels, the following time schedule shall be followed. However, in case of any deviation in the schedule, the DC shall be competent to readjust the time schedule,

- a) Notification of admission to M.Phil programme: First week of August
- b) Entrance Test, Announcement of the result of entrance test and allotment of research supervisor: Third week of August
- c) Approval of DC: first week of September
- d) Notification of Registration: Second week of September
- e) Commencement of Course work: First week of September
- d) Examination for course-work: Last week of February
- f) Announcement of the result of course work examination: First week of March
- d) Submission of Dissertation: August.

A. Timetable:

Class-hour will be of 1 hour and the time schedule of classes should be from 10.30 a.m. to 4.00 p.m. with 30 minutes lunch-break during 1.30 to 2.00 p.m., two days per week from Monday to Friday. Thus there shall be maximum 5 classes a day.

B. Course-papers and Allocation of Class-Hours per Paper:

- 1) For evaluation purposes, each courses shall be of 100 marks.
- 2) The full course in 2 semesters shall be of total 600 marks with total 4 (four) courses. In first semester, the course work shall be for 3 courses of total 300 marks.

C. Academic Calendar:

- 1) The teaching and evaluations shall follow the semester system and there shall be 2 semesters for the One-year M.Phil programme.
- 2) The 24 weeks' **Academic Calendar** of the first semester shall comprise :
 - **Contact Teaching – 18 weeks**
 - **Examination Preparation by Students – 2 weeks**
 - **Examination, Evaluation & Publication of Result – 4 weeks**

DEPARTMENT OF FOLKLORE
University of Kalyani
M.Phil Syllabus of Folklore
(One Year M.Phil Course under Semester System)

Structure of M.Phil Programme - Course Work and Dissertation

Course No.	Course Code	Title of the Course	Contact Hours Per Week	Maximum Marks		Examination Hours
				Internal Assessment	Course-end Examination	
SEMESTER-I						
I	MPF-101	Research Methodology	3	25	75	3
II	MPF-102	Cognate Subject/s (Folkloristics)	3	25	75	3
III	MPF-103	Field of Specialization/ Special Study	3	50 (Seminar)	50 (Term Paper)	3
Total for Course Work				100	200	= 300
SEMESTER-II						
IV	MPF-201	Dissertation Viva-Voce			250 50	
Total for M.Phil Course				300 + 300 = 600		

Note: Candidates securing 50% or more marks in the aggregate of the Course work will be eligible for dissertation work. The Dissertation will carry 300 marks including 50 marks for the Viva-voce examination.

Syllabus of M.Phil Programme

SEMESTER-I		
Course No. I	Course Code: MPF-101	Research Methodology
Unit 1	Research General Meaning, concept, nature, steps, types and characteristics of research; Research ethics; Interdisciplinary approach and its implications in social science research	
Unit 2	Development of Research Proposal: Research proposal and its elements, Formulation of research problem, criteria of sources and definition, Development of objectives and characteristics of objectives, Framing of hypotheses and applications, Research design, Review of Literature	
Unit 3	Data Collection Techniques and Methods of Data Analysis & Interpretation 3.1 Data Collection Techniques Concept of sampling and other concepts related to sampling; Probability and non-probability, samples, their characteristics and implications; Selecting tools of data collections, their types, attributes and uses; Research tools-like questionnaire, schedules, observation, interviews etc. 3.2 Data Analysis & Interpretation Analysis of qualitative data based on various tools; Analysis of data and its presentation with tables, graphs etc.; Statistical tools and techniques of data analysis-measures; Decision making with hypothesis testing through parametric and non parametric tests; Validity and delimitations of research findings.	
Unit 4	Research Reporting or Report Writing Structure, style and contents, Style manuals (Chicago, APA, MLA), Writing and presentation of preliminary, Main body and reference section of report, Citation styles: Footnotes, references, Evaluation of research report	
Course No. II	Course Code: MPF-102	Cognate Subject/s (Folkloristics)
Unit 1	Folklore & Folkloristics: Concept, Definition, Scope & Classification-genre 1.1 Folklore: Concept, Definition, Characteristics & Classification-genre 1.2 Folkloristics: Concept, Definition, Scope, Characteristics & Growth of the discipline	
Unit 2	Theories – different approaches and schools of Folkloristics Comparative Method; Theory of Migration and Historical-Geographical Method, Historical-Materialistic Approach, Functional Theory, Psycho-analytical Theory, Structuralism	

Unit 3	Folkloristics and Cognate Disciplines Literature, Linguistics, Anthropology, History, Psychology, Geography, Philosophy, Culture Studies, Tribal Studies etc.	
Unit 4	Development & Recent Trends in Folklore Studies & Research Metafolklore Theory, Contextualism, Performance Theory, Genre Theory, Behavioralism, Multiculturalism, Feminism and Folklore, Folklore and Semiotics, Subaltern Studies, Post Modernism, Folklore & Globalization, Folklore & Mass communication, Folklore & Tourism, Folklore & Popular Culture	
Course No. III	Course Code: MPF-103	Field of Specialization/ Special Study (Any one of the Following)
	Methodology of Folkloristics, Folkliterature, Folk performing arts, Comparative Folklore, Applied Folklore, Folk musicology, Folkarts & Crafts, Folk practices (Folk Religion, Festivals, Rituals, Deities etc.), Folk science & folk technology, Traditional Knowledge, Tribal Lore, Gender & Folklore, Popular Culture & Folklore, History of Folklore Studies & Research in India with International Background <i>(Seminar: Marks 50 & Term Paper: Marks 50)</i>	
SEMESTER II		
Course No. IV	Course Code: MPF-201	Dissertation & Viva-Voce

-----As Recommended by the Departmental Committee in Folklore in the Meeting held on August 19, 2014 at the Dept. of Folklore, University of Kalyani.

**Head, Dept. of Folklore
University of Kalyani**