



University of Kalyani
DIRECTORATE OF OPEN & DISTANCE LEARNING
B-12/195, Kalyani—741235
West Bengal, India

Ref. No. KU/DODL/55/11

Date: 14.02.2011

Notice Inviting Tender for Supply of Server, UPS, Networking, LCD projector, Laptop, Printer, Software, etc. for the DODL, University of Kalyani

Sealed tenders are invited for supply and installation of Server, UPS, Networking, LCD projector, Laptop, Printer, Software, etc. to the Directorate of Open and Distance Learning, University of Kalyani from reputed vendors having valid up-to-date I.T., VAT and Professional tax clearance certificate and experience for at least two years for similar type of work.

Tender Document may be downloaded from the University or DODL website www.klyuniv.ac.in OR <http://dodl.klyuniv.ac.in> and the same, after properly filled up, must be submitted in a sealed envelop to the Director, Directorate of Open and Distance Learning, University of Kalyani with a Demand Draft of Rs.200/ for placing quotation by each vendor. DD shall be drawn on any Nationalized Bank in favour of "DODL, University of Kalyani" payable at Kalyani.

Last date of receiving of tender document: 11.03.2011 up to 2.00 p.m.

Tender document will be opened at the Meeting of the DEC Grant Utilization cum Purchase Committee which will be held on 11.03.2011 at 3.00 PM at the room of the Audit & Accounts Officer, in presence of the members of the Committee.

- Tender papers sent by post will not be accepted.
- For clarification on items to be quoted, terms and conditions and other relevant queries, please go through our Tender Document.

Sd/- J. K. Sarkhel
Director



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TENDER DOCUMENT

Sub: Invitation of quotations for supply of Server, UPS, Networking, LCD projector, Laptop, Printer, Software, etc

In response to the notice inviting tender as shown in the University website, you are requested to submit your offer addressed to the Director, Directorate of Open and Distance Learning, University of Kalyani in a sealed envelop by 2 p.m. on 11.03.2011.

Schedule I: Schedule of Requirement

Sl No.	Description of goods	Specifications	Unit	Annexure
1.	Server	HP Proliant ML-150 G6 Server Rack Model / Intel Xeon E5504 Processor (@ 2.0 GHz, 4MB L3 Cache) / 2 GB DDR3 UB Memory / 250 GB SATA HDD / Embedded Gigabit Server LAN / SATA DVD-ROM Drive/ 460W Non-Hot Plug, Non-Redundant Power Supply (70% efficiency) / 18.5" HP Commercial LCD Monitor / Standard Keyboard & optical mouse HP / 3-3-3 Yrs warranty	01 No.	Annexure—I
2.	UPS	1100VA Line Interactive UPS with Internal battery pack (APC)under Model No. BR 1100 CI	01 No.	
3.	Networking	i) Cat 6 UTP Cable (305 Meters) (D Link)	01 Coil	
		ii) Single IO port with SMB Cat 6 (D Link)	01 No	
		iii) Cat 6 Patch Cord 2 Meters (D Link)	01 No	
		iv) RJ45 (D-Link)	01 Rmt	
		v) LAN commissioning with casing / flexible pipe with labor Charges	01 No	
	vi) Network Configuration Charges per desktop	01 No		
	vii) Switch 16 Port 10/100 MBPS Unmanaged (D link)	01 No		
4.	B/W Laser Printer	Model : HP LaserJet P1566 22 PPM / 8000 Pages Duty Cycle / 266 Mhz & 8MB RAM / Easy Install without CD /	01 No	Annexure—II
5.	Color Laser printer	Model : HP Color Laser CP 1025 Upto 17/4 PPM (Blk/Col), 15000 pages duty cycle / 266 Mhz & 8MB RAM	01 No	
6.	Scanner	HP G2410 Flatbed Scanner 48bit flatbed CCD Scanner / 1200 X 1200 DPI resolution / Direct Scan button /	01 No	Annexure—III
7.	LCD Projector	(i) Sony LCD Projector (Model : VPL-EX120) 2600 ANSI Lumens / 2500:1 Contrast Ratio / 1024 X 768 Resolution / Inbuilt Mono Speaker /	01 No	Annexure—IV
		(ii) EPSON LCD PROJECTOR (Model: EH-DM3) 2000 ANSI Lumens / 3000:1 Contrast Ratio / 540p Resolution / Built in DVD/DIVx Player and surround speaker/ USB Presentation mode for Pen Drive Presentation/ Can be connected with TV, Laptop or desktop, D2H Set top box and digital camera / HDMI capable / Cord less Full Size Remote Control /	01 No	
8.	Licensed Software	(i) MS Windows 7 Home Basic OEM Version (ii) Bengali Software: STM (Latest version)	01 No 01 No	Annexure—V
9.	Laptop	HP Commercial 4520s Intel Core i3-370M Processor (2.4 GHz, 3 MB L3 cache) / Mobile Intel HM57 Express Chipset/ Intel HD Graphics/15.6-inch diagonal LED-backlit HD Bright View (1366 x 768)/ RAM 2 GB DDR3/320 GB 7200 rpm SATA II Hard Drive/ DVD+/-RW SuperMulti DL LS Drive/ Webcam Integrated 2 MP/ Full Size Keyboard with separate Numeric keypad/6-cell Li-Ion battery/ Integrated Fingerprint reader/ Ethernet (10/100/1000 NIC) /Wi Fi/ Bluetooth / HP Standard Carry Case /	01 No	Annexure—VI

Schedule II: Format for Submission of Quotation

SI no.	Items	Specifications	Qty	Unit	Unite Rate (Rs.)	Total Amount	
						In Figure (Rs.)	In Words

Total Cost of Products: Rs. _____

Other Charges (if any): Rs. _____

Gross Total Cost : Rs. _____

Full signature of the person quoting the item with Seal of the Company and Contact Number

Schedule III: TERMS AND CONDITIONS

1. Cost of tender: The bidder must be required an amount of Rs.200 /- (Rupees two hundred only) to be submitted as the cost of the tender paper through bank demand draft drawn in favor "DODL, University of Kalyani" payable at Kalyani. No tender will be accepted without the cost of tender paper.

2. Bid Price:

- a) The contract shall be item wise Corrections, if any, shall be made by crossing out, with initial and re-writing.
- b) All duties, taxes and other levies payable by the contractor under the contract shall be included in the total price but should be indicated separately in the price bid.
- c) The rate quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
- d) The prices should be quoted in Indian Rupees only.
- e) Existing PCs / laptops of the DODL are to be integrated by the vendors of supplier of Item-1 (Server) along with the installation of System Software, if required.

3. Validity of Quotation: Quotation shall remain valid for a period not less than 30 days after the deadline date specified for submission.

4. Evaluation of Quotation: The Purchaser will evaluate and compare the quotations determined to be substantially responsive i.e. which
- a) are properly signed, and
 - b) conform to the terms and conditions and specifications and qualification criteria.

The quotation would be evaluated for the entire item together.

5. Award of Contract: The purchaser will award the contract to the bidder whose quotation has been determined to be substantially responsive both technically and commercially. Lowest quotation does not guarantee for award of contract and the DODL Authority has the sole discretion for selection of vendor.

6. Notwithstanding the above, the purchaser reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of contract without showing any reason what so ever.

7. The bidder whose bid is accepted will be notified of the award of contract by the purchaser.

8. User training regarding the operations of the software (if any) shall be arranged by the supplier/vendor at no extra cost.

9. All payment will be made after satisfactory installation and commission and after satisfactory joint installation report from both sides.

10. Warranty: The vendor shall be fully responsible for the comprehensive on-site warranty (what is mentioned in the schedule) in all respect of the equipments. Warranty will be effective from the date of Joint installation report.

11. Case basis Authorization of Manufacturer/Dealer and Service Provider has to be submitted along with the tender paper. If the bidder is not the manufacturer, proper manufacturer's authorization (for proprietary items) and warranty from manufacturer is required.

12. Previous experience of the job must be submitted along with the proof of at least one document in last two years.

13. Bidder must produce documents in support of Trade License, P.T. clearance (only bidders in WB)/VAT clearance certificates, IT Clearance Certificates, documents of PAN and VAT Registration Certificates.

14. The bidder/manufacturer should have service support center in Kalyani/ Kolkata for any emergency breakdown/fault offering facility within 48 hours and should be agreeable to provide AMC facility after the warranty period.

15. Quantity and preference of items to be procured as per tender will be decided by the DODL Authority subject to the availability of funds.

16. Partial quotation within the same annexure will not be accepted.

17. Terms and conditions as stated above may be relaxed by the DODL, University of Kalyani.